

Sample Project Workplan

	Task	Responsible	Start	End	Status	Nov	Dec	Jan
<p>Strategy & Leadership Board of Directors are engaged in telehealth. Designated telehealth team is established. Virtual care is built into budget. Measures of success are established.</p>								
<p>Clinical Integration Care team roles are redesigned. Scheduling guidelines and workflows for virtual visits are developed. Clinical pathways for virtual and hybrid care are established. eConsult vendor is used for specialty referral.</p>								
<p>People Providers and staff have received training. Patient education plan is developed. Digital equity plan is developed. Satisfaction and engagement is assessed.</p>								
<p>Technology & Tools Telehealth platform is integrated with EHR. Patients have access to smartphones and data plans. Remote patient monitoring is implemented.</p>								
<p>Reimbursement & Policy Expanded reimbursement guidelines at state and federal levels. Advocacy for HRSA and other regulatory agencies to support sustainability.</p>								